



OVERVIEW AND SCRUTINY COMMITTEE

**TUESDAY 19 OCTOBER 2004
7.30 PM**

COMMITTEE AGENDA

**COMMITTEE ROOMS 1&2,
HARROW CIVIC CENTRE**

MEMBERSHIP (Quorum 3)

Chair: Councillor Jean Lammiman

Councillors:

Blann
Mitzi Green (VC)
Ann Groves
Ingram
Marie-Louise Nolan
Thammaiah

Osborn
Pinkus
Seymour
Versallion

Reserve Members:

1. Gate
2. Asante
3. Lent
4. Lavingia
5. Toms
6. Omar

1. Michael
2. Mrs Champagnie
3. Mary John
4. John Nickolay
5. Janet Mote

Issued by the Committee Services Section,
Law and Administration Division

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HARROW COUNCIL

OVERVIEW AND SCRUTINY COMMITTEE

TUESDAY 19 OCTOBER 2004

AGENDA - PART I

1. **Attendance by Reserve Members:**

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) after notifying the Chair at the start of the meeting.

2. **Declarations of Interest:**

To receive declarations of personal or prejudicial interests, arising from business to be transacted at this meeting, from all Members present.

3. **Arrangement of Agenda:**

To consider whether any of the items listed on the agenda should be considered with the press and public excluded on the grounds that it is thought likely, in view of the nature of the business to be transacted, that there would be disclosure of confidential information in breach of an obligation of confidence or of exempt information as defined in the Local Government (Access to Information) Act 1985.

4. **Minutes:**

The minutes of the meeting held on 1 July 2004, having been circulated, to be taken as read and signed as a correct record.

5. **Public Questions:**

To receive questions (if any) from local residents/organisations under the provisions of Overview and Scrutiny Procedure Rule 8.

6. **Petitions:**

To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Overview and Scrutiny Procedure Rule 9.

7. **Deputations:**

To receive deputations (if any) under the provisions of Overview and Scrutiny Procedure Rule 10.

8. **References from Council/Cabinet:**

(if any).

- Enc. 9. **Annual Report of the Overview and Scrutiny Committee 2003/04:** (Pages 1 - 36)
Report of the Director of Organisational Performance.
10. **Establishment of an Audit Committee:** (To Follow)
Report of the Director of Financial and Business Strategy.
- Enc. 11. **Statement of Internal Control:** (Pages 37 - 42)
Report of the Director of Financial and Business Strategy.
- Enc. 12. **Internal Audit Annual Report 2003/04:** (Pages 43 - 62)
Report of the Director of Financial and Business Strategy.
- Enc. 13. **Performance Management - Strategic Performance Report:** (Pages 63 - 80)
Report of the Director of Organisational Performance.
- Enc. 14. **Improvement Plan 2004/05:** (Pages 81 - 84)
Report of the Director of Organisational Performance.

(NB: The appendix to the above report was circulated as part of the papers for the Cabinet meeting on 29 July 2004. For reasons of economy, it has not therefore been reproduced on this agenda, but is being circulated separately to Members of the Committee only. It is available, however, at www.harrow.gov.uk).

15. **Scrutiny Review of the New Harrow Project:**
- Enc. (a) **Report of the Director of Organisational Performance** (Pages 85 - 88)
- Enc. (b) **Report of the Scrutiny Review Group** (Pages 89 - 178)
16. **Scrutiny Review of Budget Processes - Interim Report:** (To Follow)
- Enc. 17. **Urgent Action:** (Pages 179 - 180)
Report of the Chief Executive.
18. **Any Other Business:**
Which the Chair has decided is urgent and cannot otherwise be dealt with.

AGENDA - PART II

- Enc. 19. **Internal Audit Annual Report 2003/04:** (Pages 181 - 192)
Report of the Director of Financial and Business Strategy.
- Enc. 20. **Business Transformation Partnership:** (Pages 193 - 208)
Report of the Executive Director (Business Connections).